

**St. Gregory's
Vestry Minutes
January 11, 2007**

Physical Nourishment: Kathy Kreidler furnished dinner, which was delicious as usual.

Spiritual Nourishment: Father Todd led the recitation of Evening Prayer, Rite II, from the Book of Common Prayer.

Present: Scott Kingsbury, Father Todd Sorensen, Harvey Frank, Bonnie Frank, Shaun Laughlin, Kay Buturla, and Randi Ruscetta. **Absent:** John Manta, Sue O'Dell, and Jeff Hasse. There was a quorum present.

Approval of Agenda: Matching funds and capital repairs were items added to the agenda.

Approval of December Minutes: Corrections were made to the minutes. In the discussion on gift certificates as a thank you, it was decided to have plaques made for a "behind the scenes award". There was also a typo in the minutes: The word "care" should not be in the heading on the Vestry Nominating committee. The minutes were approved as amended on a motion from Scott that was seconded by Shaun.

Old Business

Facilities: Sue is still getting quotes on replacing the windows and doors. She hired a homeless man through the St. Francis Center who completed some of the needed repairs, including the drywall in the Montessori closet and installing the new linoleum in the men's bathroom in the church. He was paid a total of \$85 for his work. There has been a problem with ice buildup on the sidewalks. Ice melt shouldn't be used on new concrete, so Sue has been using sand, which doesn't work as well. We may need to use ice melt anyway.

Youth Minister: There have been no inquiries about the Youth Minister position.

Rector Letter of Agreement: Father Todd will send a copy of the letter of agreement to the members of the executive committee for review and approval.

Sudanese Congregation Visit: Shaun will arrange the visit from the Sudanese congregation. He will let us know what type of presentation they want to do. Some possibilities are: a presentation between services or at the sermon time, co-serve, or just attend services. There was a brief discussion favorable to becoming mentors for a Sudanese refugee family. Gail Burns has been involved in this ministry in the area and would be able to help us set this up.

Gift Certificates: The Thank You plaques will be presented at the annual meeting.

Articles for Chant on Ministries (Time & Talent): Kay has been working on articles on ministry. She distributed copies of what she has completed so far. She questioned whether the nursery should be included under Spiritual Growth. The nursery is a support service for worship so it certainly would fit under this ministry.

New Business

Matching Funds, Capital Repairs: A parishioner has given \$10,000 as a challenge grant to be used for the replacement of the doors and windows in the parish hall. We need to challenge the parish to match the funds. The cost of the doors and windows will probably be around \$15,000. If we receive more than this in contributions, the excess could be used for other needed capital repairs.

Housing Resolution for Father Todd: Scott moved the following resolution, which was seconded by Kay: Whereas The Rev. Todd W. Sorensen is employed as a minister of the Gospel by The Episcopal Parish of St. Gregory, Littleton, Colorado, which does not provide a residence for him, the vestry resolves that of the total compensation paid to Father Sorensen during 2007, that the amount of \$60,000 be designated a parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986. The motion passed. The original resolution, signed by the clerk of the vestry, will be filed with the minutes.

Scout Sunday: February 4 is Scout Sunday. The troop will be attending services as a group that day and will prepare breakfast for the congregation as a thank-you for allowing them to use the parish hall for their meetings.

Implementing the Three Things: The number one concern highlighted by the Three Things exercise was the need for leadership training. Father Todd and Shaun will meet with Terry Burns to set up an effective program. The other concerns were better communications and pro-active maintenance planning (a 5 to 10 year plan at a minimum). The Chant will be the primary source of communication, including scheduling. There have been a lot of complaints about inaccuracies in the Plainsong. Information in the Plainsong should be taken directly from the Chant in the future. Sue has been doing a great job on establishing a pro-active maintenance program.

2007 Budget: The original proposed budget was about \$30,000 over the amount pledged, so some reductions had to be made. Nothing was spent on a Youth Minister in 2006, so nothing was budgeted for that position for 2007. The funds we received that were designated for the position were set aside in a special fund for that purpose. Nothing was budgeted for the youth group as there is an ample amount still in the fund that was not spent last year. Scott moved that the amended 2007 budget be approved; Kay seconded the motion. The motion passed. The budget meeting will be January 21. Father Todd will send a parish e-mail as well as announcing the budget meeting at the services.

Financial Report: The December Financial report is preliminary because the bank statement was

late and hasn't been reconciled yet. The financial report needs to be presented at the budget meeting for the parish, so it will be circulated by e-mail for approval before it's presented to the congregation.

Annual Meeting: The Annual Meeting will be on February 25. We will again have the meeting between services but may go to a different format if attendance is low again this year. Annual reports are due from all ministries and vestry members at the annual meeting. They should be submitted to the office in time to print them for the meeting.

Adjourn: The meeting adjourned in prayer at 9:05 p.m.

The next meeting will be Thursday, February 8, 2007.